## Minutes of Meeting (Session 2023-24)

A meeting of SC/S1 Cell of the college was held on 10/10/2023 at 2:00 p.m. in the college library. Following points were discussed in the meeting:

- The discussion about the opening of the Dr. Ambedkar Scholarship portal.
- To organise discussion with the students in the classes about various scholarship schemes by their respective teachers.
  - To ensure that information regarding the portal and the scholarship must be displayed on notice boards by the college office.
  - Informing the students about the necessary instructions and documents for filling the scholarship forms.
  - Forming a help desk under the guidance of Sh. Harjinder Singh.
  - To get record of SC/ST students from administrative block.
  - It was insured that the important information will be displayed in campus on flex boards.
  - Members of the cell will remain in touch with all the SC/ST students to provide the information in classroom as well as to encourage them to see notice boards regularly.

The following members were present in the meeting:

1. Dr. Sarman (Convener)

2. Prof. Poonampreet Kaur<sup>2</sup>

3. Sh. Harjinder Singh

## R.S.D. COLLEGE **Minutes of Meeting** (Session 2023-24)

The second meeting of SC/ST Cell of the college was held on 21/02/2024 at 2:40 p.m.in the college library. Following points were discussed in the meeting.

- 1. The committee discussed about the need of identifying the schemes available for the SC/ST students from the university and the government, which will be beneficial for the students especially for their higher education and career growth.
  - 2. It was decided to monitor the implementation of the reservation policy in the institution.
  - 3. The decision was taken to provide a facilitation centre in library to students.
  - 4. It was also decided to inform the college office to verify the details of stipend credited to the account of SC/ST students.
  - 5. There were no major concerns received either from the students or the staff members belonging to SC/ST.

The following members were present in the meeting:

Dr. Sarman (Convener)
Prof. Poonampreet Kaur
Sh. Harjinder Singh ,