

**Date: 14-07-2023 (Wednesday)**

**PROCEEDINGS OF THE MEETING OF IQAC**

The periodic meeting of the IQAC was held on 14-07-2023. The meeting focused on preparing the roadmap for the session 2023-24, especially the odd semester. Besides, the work related to NAAC was also evaluated. The meeting was held in online mode. Following members were present in the meeting:

<b>Designation</b>	<b>Name</b>
Member Management and Industrialist	Sh. Rajnish Sanwalka
Chairperson	Sh. Rajesh Aggarwal
Co-ordinator, NAAC	Sh. Daljit Singh
Coordinator, IQAC	Sh. Kapil Dev
Alumni	Ms. Meenakshi
Member, IQAC	Dr. Amandeep Singh

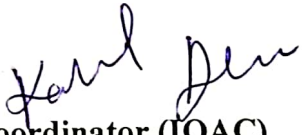
Following decisions were taken:

- 1) The President and the Secretary appreciated the joint efforts put in by the staff in completion of the work related to NAAC. Special emphasis was laid on finalization of preparations related to NAAC Peer Team Visit. IQAC Team of the college was directed to leave no stone unturned in this regard.
- 2) There was a discussion on feedback collected from different stakeholders. Based on the feedback, it was recommended that the college must focus on fields like Artificial Intelligence to spread awareness related to the topic. It was resolved that different departments would be asked to conduct different activities related to the topic.
- 3) The Principal informed the house that different preparations for the coming session have already been made. He also informed that the college intends to organize athletic meet in the month of March.

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- 4) It was resolved that the teachers whose FIPs and Refresher Courses are due would be encouraged to attend the same. It was also recommended by the IQAC Incharge that teachers should attend online courses/lectures/workshop related to the latest challenges faced by them.
- 5) It was resolved that in order to add to the existing curriculum, the department of Commerce, Life Sciences and Computer Science would be asked to conduct Value Added Courses.
- 6) It was unanimously resolved by the house that there would be a special focus to promote Indian Knowledge System by celebrating Indian festivals and by focusing on Indian languages. It was recommended that the teachers would be asked to use a judicious mix of different language while teaching in the class.
- 7) It was also resolved that the departments would be asked to prepare tentative plan for the activities to be conducted in the coming session.
- 8) Academic calendar was prepared in tune with Panjab University Calendar to facilitate the smooth functioning of the college in both academic and extra-curricular activities.

  
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Coordinator (IQAC)  
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Coordinator, IQAC

## PROCEEDINGS OF THE MEETING (IQAC)

The periodic meeting of the IQAC was held on 29-11-2023. The aim of the meeting was to analyse the odd semester and prepare roadmap for the even Semester, and also to evaluate the performance of the college in the second cycle. The meeting was held in the Principal Office. Following members were present in the meeting:


Designation	Name
Director Administration	Shri S.P. Ananad
Chairperson	Dr. Daljit Singh
Co-ordinator, NAAC	Dr. Amandeep Singh
Coordinator, IQAC	Sh. Kapil Dev
Member, IQAC	Ms. Ramandeep Kaur
Member, IQAC	Ms. Shalini Sachdeva
Member, IQAC	Sh. Nirmlal Singh

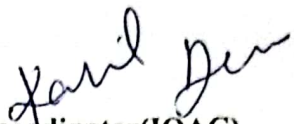
Following decisions were taken:

1. The meeting began with a joint presentation by NAAC Coordinator and IQAC Coordinator on the performance of the college in the second cycle of NAAC accreditation. The house was informed that the significant improvement in the grade from B to B++ is the result of collective efforts of all the stake holders. It was also informed that in some areas like Teaching-learning Evaluation, Curricular Aspects and Institutional Values and Best Practices, the college did exceptionally well. However, there is scope for improvement areas like Research, Student Support and Governance.
2. The representative of the management commended the entire staff in general and the NAAC team of the college in particular for doing a wonderful job. It was also instructed that the staff members should be encouraged to focus on publication of research material. It was further added that teachers would be encouraged to attend various workshops/ training programme/ FIPs and Refresher Courses.
3. Various team incharges for youth festival were congratulated for winning first runner-up trophy of the college in Zonal level Youth Festival.
4. Like last year, it was resolved that there should be a continuous emphasis on activities that promote communal harmony, patriotism, consciousness about environment and moral values among students.
5. It was resolved that the department of Physical Education would be instructed to finalize the preparation for Athletic Meet. It was also recommended that the aim of the event must to maximize the participation of the students.

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6. It was recommended that various cells/committees of the college like Women Cell, NSS, Red Ribbon Club would conduct different activities to sensitize the students regarding various social issues.

  
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**PROCEEDINGS OF THE MEETING (IQAC)**

The periodic meeting of the IQAC was held on 11-01-2024. The aim of the meeting was to finalize the preparations for the next semester and the various activities to be undertaken. The meeting was held in online mode. Following members were present in the meeting:

Designation	Name
Director Administration	Shri S.P. Ananad
Chairperson	Dr. Daljit Singh
Co-ordinator, NAAC	Dr. Amandeep Singh
Coordinator, IQAC	Sh. Kapil Dev
Member, IQAC	Ms Shalini Sachdeva
Alumni	Ms Meenakshi
Member, IQAC	Sh. Nirmal Singh

The points discussed in the meeting are as follows:

- 1) The members were commended for the successful competition of the semester.
- 2) Various preparations for Athletic Meet were discussed and it was resolved that the chief guest for occasion should be a renowned person from the field of sports.
- 3) As it is on the cards that the University is going to implement National Education Policy (NEP) from next session onwards, it was recommended that preparations for the same must be made with rigour. It was also recommended that the concerned staff members should be asked to attend various events/ programmes related to different points related to NEP.
- 4) The department of Computer Science was commended for conducting various activities related to IT and AI. The department was encouraged to continue with the wonderful efforts.
- 5) It was resolved in the meeting that the statutory committees and various cells of the college would be asked to involve more students in various activities.

  
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6) Different committees were asked to submit proposals, demands for addition in infrastructure.

Coordinator(IQAC)

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**PROCEEDINGS OF THE MEETING (IQAC)**

The periodic meeting of the IQAC was held on 27-05-2024. The principal agenda of the meeting was to review the academic session 2022-23. Various points pertaining to the next session were also deliberated upon. The meeting was held in the Principal Office. Following members were present in the meeting:

Designation	Name
Director Administration	Shri S.P. Ananad
Chairperson	Dr. Daljit Singh
Co-ordinator, NAAC	Dr. Amandeep Singh
Coordinator, IQAC	Sh. Kapil Dev
Member, IQAC	Ms Shalini Sachdeva
Member, IQAC	Dr. Nirmal Singh
Student Representative	Sneh


Following decisions were taken:

1. Various preparations for NEP were analysed. A Committee was constituted to finalize Skill Enhancement Courses, Value Added Courses and Multi-Disciplinary Courses for various streams. It was suggested that the members of the committee must interact with university authorities and staff members of other colleges.
2. It was resolved that the location of IQAC of the college will be shifted from the department of Commerce to B.Voc. block to facilitate the smooth functioning of the same.
3. Feedback taken from different stake holders regarding the last academic session was reviewed and various proformas for the next session were tabled before the house.
4. The work of different committees functional in the college was reviewed and the necessary action was taken on the feedback.
5. The annual reports submitted by the committees were discussed in the meeting. In feedback to this, different cells of the college were asked to collaborate with different departments to come up with innovative practices.
6. The results of the even semester were reviewed and strategy for future action was chalked out keeping in mind the implementation of NEP.

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7. The Principal and the concerned department were congratulated for successfully conducting Athletic Meet.
8. The AQAR for session 2023-24 was placed before statutory body for approval.
9. The admission cell of the college was constituted.
10. It was resolved that in the next session the college would organize Convocation in the coming even semester.

  
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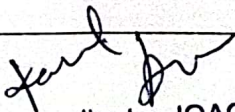
  
Coordinator (IQAC)

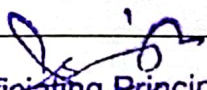
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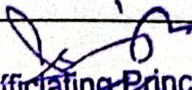
## EXECUTION OF THE CHALKED OUT PLAN

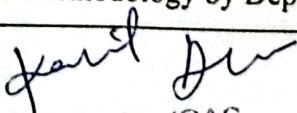
Plan	Execution
Status of Work related to NAAC	<ul style="list-style-type: none"> <li>Second cycle of accreditation was completed. The college was awarded B++ grade compared to B grade in the last cycle.</li> </ul>
Preparation for Implementation of NEP	Various preparation for the implementation of NEP in accordance with guidelines of Panjab University were made.
Value Added Courses related to the topic: Social Role of different branches of learning.	Various Value Added Courses conducted by Departments of Life Sciences and Commerce
Feedback collected from different stakeholders	Feedback collected and analyzed from parents, students, employers and alumni
Activities related to Indian Knowledge System	<ul style="list-style-type: none"> <li>Mehndi Competition was organized on 5-9-2023 by Women Cell and department of Political Science, Activity No. IQAC/23-24/15</li> <li>Celebration of Teachers' Day on 05/09/22 by different departments, Activity No. IQAC/23-24/14/15/16</li> <li>Celebration of Hindi Diwas by Dept. of Hindi on 14/09/23 Activity No. IQAC/23-24/19 (A)</li> <li>An Excursion to Gurudwara Saragari Sahib by Dept. of History, Political Science and Public Administration on 12/04/2024 Activity No. IQAC/23-24/57</li> </ul>
To Organize Seminars, Workshops and Lectures	<ul style="list-style-type: none"> <li>Seminar organized by Department of Computer Science on 28/8/2023 Activity No. IQAC/23-24/11</li> </ul>

  
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- Seminar on Android Development by Department of Computer Science on 11/9/2023 Activity No. IQAC/23-24/18
- Seminar on AI and IT by Department of Computer Science on 26/9/2023 Activity No. IQAC/23-24/26
- Lecture on Folk Lore by Department of Punjabi on 5/10/2023 Activity No. IQAC/23-24/29
- Guest Lecture on Union Budget by Department of Public Administration on 11/10/2023 Activity No. IQAC/23-24/32
- Workshop on Art and Craft by Dept. of Political Sci. and Women Cell on 12/10/2023 activity No. IQAC/23-24/35
- Lecture on Drug Menace by Red Ribbon Club on 14/10/2023 Activity No. IQAC/23-24/37
- Lecture on Drug Abuse and Addiction by Dept. of Physics on 18/10/2023 Activity No. IQAC/23-24/37A
- Seminar on Software Development Life Cycle by Dept. of Computer Science on 8/11/2023 Activity No. IQAC/23-24/40
- Seminar on Education and Ethics by Dept. of English on 16/11/2023 Activity No. IQAC/23-24/42
- Lecture on Research Methodology by Department of Computer Science on 20/1/2024 Activity No. IQAC/23-24/44
- Lecture on Basics of Research by Department of Economics on 20/02/2024 Activity No. IQAC/23-24/46
- Lecture on Research by Dept. of Punjabi on 11/03/2024 Activity No. IQAC/23-24/51
- Guest Lecture on Female Foeticide by Red Ribbon Club on 18/03/2024 Activity No. IQAC/23-24/52
- Workshop on Research Methodology by Dept. of

  
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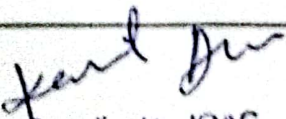
English on 01/04/2024 Activity No. IQAC/23-24/56

- Lecture on Review Paper Writing By departments of Physics and Chemistry on 20/04/2024 Activity No. IQAC/23-24/58
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Promotion of communal harmony, patriotism, environment sensitization and inclusive social practices

- Meri Mati Mera Desh by Department of Political Science and NCC (Girls) on 09-08-2023 Activity No. IQAC/23-24/05
- Celebration of Azadi Ka Mahautsav by Department of Political Science and NCC (Girls) on 13-08-2023 Activity No. IQAC/23-24/08
- Participation in Independence day Parade by ANO and NCC Cadets on 15/08/2023 IQAC/22-23/08 (A)
- Door to door campaign to spread awareness regarding cleanliness by NSS Activity No. IQAC/23-24/28(A)
- Celebration of World Mental Health Day on 10/10/2023 by department of Physical Educationa and Red Ribbon Club Activity No. IQAC/23-24/31
- Visit to Blind Home on 14/10/2023 by department of Computer Science Activity No. IQAC/23-24/37
- Republic Day Camp for cadets of NCC Girls' wing from 19-10-2024 to 28-102024 Activity No. IQAC/23-24/38
- Door to door campaign to spread awareness against drugs on 30/11/2023 by NSS Activity No. IQAC/23-24/42 (A)

  
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	<ul style="list-style-type: none"> <li>• Participation in Republic Day Parade on 26/01/2024 by NCC (Boys) NSS Activity No. IQAC/23-24/45</li> <li>• Guest Lecture on Female Foeticide on 18/03/2024 by Red Ribbon Club Activity No. IQAC/23-24/52</li> <li>• Tree Plantation on 18/03/2024 by Red Ribbon Club Activity No. IQAC/23-24/53</li> <li>• Field Trip to Harbarium on 20/03/2024 by Department of Botany Activity No. IQAC/23-24/54</li> <li>• Lecture on Voter Awareness on 20/04/2024 by Red Ribbon Club Activity No. IQAC/23-24/59</li> </ul>
To organize Athletic Meet	<ul style="list-style-type: none"> <li>• 46<sup>th</sup> Annual Athletic Meet on 02/03/2024 by Department of Physical Education Activity No. IQAC/23-24/50</li> </ul>
Performance at Zonal and Inter-Zonal Heritage and Youth Festival	First Runner-up at Zonal Youth and Heritage Festival and an active participation in Inter-zonal Youth and Heritage Festival
To Motivate Teachers to attend Faculty Induction Programmes, Refresher Courses, Training Programmes, Workshops etc. for In-service training	Attained. The List attached below:

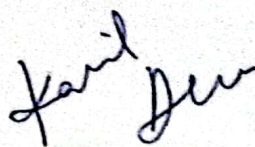
Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the (Professional Development Programmes, Orientation/Induction Programming, Refresher Course, Short Term)


Name of Teacher who attended	Title of the Program	Duration (from-to)(DD-MM-YYYY)
Dr.Sunanda Sharma	Refresher Course on "Teacher Education".	30 May-12 June 2024
Ms.Preeti Dua	Refresher Course on " Disaster Management (Interdisciplinary)"	5 -18 December 2023
Ms.Pushpa Rani	State Level Teacher Training Workshop	15-19 November 2023
Dr.Nirmal Singh	Refresher Course on "ICT and Computer Application"	17-feb-01 March 2024
Dr.Nirmal Singh	Online-NEP2020 Orientation and	19-29 March 2024

*Kamal Kumar*  
Coordinator, IQAC  
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*[Signature]*  
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	Sensitization Programme (MM-TTP)	
Mr.Kapil Dev	Online-NEP2020 Orientation and Sensitization Programme (MM-TTP)	19-29 March 2024
Ms.Shalini Sachdeva	Online-NEP2020 Orientation and Sensitization Programme (MM-TTP)	19-29 March 2024
Ms.Inderpreet	Online-NEP2020 Orientation and Sensitization Programme (MM-TTP)	19-29 March 2024
Ms.Inderpreet	Refresher Course on "Disaster Management (Interdisciplinary)"	5 -18 December 2023
Ms.Poonampreet Kaur	Online-NEP2020 Orientation and Sensitization Programme (MM-TTP)	19-29 March 2024
Ms.Poonampreet Kaur	Refresher Course on "Environmental Studies "(Open to all )	16-29 August 2023
Ms.Poonampreet Kaur	FDP On "Research Methodology :Technique ,Analysis ,and Presentation "	15-21 January 2024
Ms.Poonampreet Kaur	Workshop on " Essentials of Research Writing and Using Mendeley Reference Manager"	17-18 February 2024
Dr.Jitpal Singh	Refresher Course on "ICT and Computer Application"	17-feb-01 March 2024
Ms.Heena	Refresher Course on " Disaster Management (Interdisciplinary)"	5 -18 December 2023
Ms.Heena	Skill Enhancement Course on "Artificial Intelligence and Machine Learning"	August 24- 04 Sep 2023
Dr.Abhinav Kathuria	Refresher Course on " Environmental studies (open to all)".	16-29 August 2023
Ms.Shiana Gupta	Refresher Course on " Disaster Management (Interdisciplinary)"	5 -18 December 2023
Ms.Kulwinder Kaur	Refresher Course on " Disaster Management (Interdisciplinary)"	5 -18 December 2023
Prof Iqbal Singh	Refresher Course on "Environmental Studies "(Open to all )	16-29 August 2023

  
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